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# **CORE COMPETENCIES**

**LOGO DESIGN** 

VISUAL IDENTITY DESIGN

CREATIVE PROBLEM SOLVING

**COMMUNICATION SKILLS** 

**USER INTERFACE DESIGN** 

TIME MANAGEMENT

**INFOGRAPHIC DESIGN** 

PRESENTATION DESIGN

**POWERPOINT** 

**RESPONSIVE WEB DESIGN** 

**WEB DESIGN & DEVELOPMENT** 

**WORDPRESS** 

DIVI

**TRADESHOW** 

**PRICING** 



Freelance Graphic Designer / Part-Time Senior Web Designer / Presentation Designer

#### **PROFILE**

Results-oriented freelance graphic designer with a proven track record in managing graphic design projects from conceptualization to completion. Proven ability to transform concepts into specialized designs, projecting the desired brand image while adhering to brand integrity and standards. Innovative <mark>graphic and web designer with advanced proficiency in a variety of design software, including Adobe</mark> Photoshop, Illustrator, InDesign, XD, WordPress, and Microsoft PowerPoint. Committed to elevating brand awareness through the translation of creative strategy, inventive thinking, and competitive intelligence into impactful designs that enhance brand credibility, increase traffic, and unlock growth opportunities. Equipped with keen attention to detail, exceptional multitasking and prioritization skills, as well as effective interpersonal and communication abilities, essential for excelling in a dynamic and fast paced environment.

#### PROFESSIONAL EXPERIENCE

#### Freelance Graphic Designer, Quickly Hire / June 2023 - Present

- Collaborate with Quickly Hire's diverse client base, comprehensively understanding their design needs, and execute high-quality graphic and web design solutions, tailoring each project to meet the unique requirements of the client.
- Maintain clear and proactive communication channels with clients, proficiently gathering project requirements, providing timely progress updates, and incorporating client feedback to ensure a seamless and collaborative freelance experience.
- Leverage skills to conceptualize and design visually compelling graphics and user-friendly web interfaces, ensuring alignment with the distinct branding and functional preferences of individual clients, resulting in visually impactful and effective outcomes.
- Organized multiple projects concurrently, demonstrating a strong commitment to meeting project deadlines and deliverables, while employing efficient project management strategies to guarantee client satisfaction and punctual completion of each assignment.
- Manage to be well-informed of current design trends, industry best practices, and emerging technologies, applying this knowledge to bring innovative ideas to each project, including tradeshow designs, and contributing to the enhancement of Quickly Hire's design services in a dynamic market.

# Freelance Graphic & Web Designer - Huw Mathias Graphic Design / Nov 2014 - Present

- Operate a thriving freelance graphic design business, specializing in crafting distinctive brand identities for a diverse clientele.
- Craft visually appealing and highly functional WordPress websites, meeting the distinct requirements of corporate clients, startups, and small businesses, while delivering web solutions that blend aesthetics with user experience, thereby enhancing online presence.
- Design graphics customized for impactful social media campaigns, actively contributing to the heightened online presence and increased brand visibility for clients across diverse platforms, fostering stronger audience engagement and brand recognition.
- Provide expert PowerPoint design services for corporate clients, meticulously crafting professional and impactful presentations that precisely align with their distinctive branding and communication goals.

## Freelance Graphic Designer - Kdot Online Consultancy / Nov 2014 - Aug 2016

- Produced high-quality graphic design services for a flourishing boutique social media consultancy, specializing in the creation of visually stunning graphics and distinctive brand identities that elevated the overall aesthetic and impact of campaigns.
- Oversaw the development of distinctive brand identities and graphics for social media campaigns, specifically promoting the work of authors and speakers in the Mind, Body, Spirit, Wellbeing & Personal Development industry.

# Graphic Designer - Williams Lea / London, UK / Apr 2012 - Nov 2014

- Functioned within a major global print design company, contributing to the design of branded and bespoke marketing materials, including brochure covers, layouts, leaflets, graphics, posters, and email & web banners within the creative division.
- Acted as the primary point of contact for global conferences, offering comprehensive on-site PowerPoint support to guarantee impactful presentations by collaborating closely with presenters, coordinating multimedia elements, and troubleshooting technical issues, ensuring a polished and engaging visual representation that effectively communicated key messages to diverse audiences.
- Oversaw the evaluation of initial project requirements and orchestrated the implementation of tasks for the successful completion of key design projects, showcasing exceptional communication and interpersonal skills at all business levels.
- Collaborated closely with the management of the creative division to synchronize design initiatives with overarching business objectives, ensuring the development of visually captivating and impactful marketing materials tailored to diverse projects.

# SOFTWARE SKILLS Adobe XD CC be Ilustrator CC Adobe Photoshop CC Adobe InDesign CC Adobe Lightroom CC Adobe Acrobat CC WordPress Microsoft PowerPoint Microsoft Word Microsoft Excel Google Suite

#### Freelance Graphic Designer, HYF & Various Agency / London, UK / July 2009 - Apr 2012

- Operate a thriving freelance graphic design business, specializing in crafting distinctive brand identities for a diverse clientele.
- Craft visually appealing and highly functional WordPress websites, meeting the distinct requirements of corporate clients, startups, and small businesses, while delivering web solutions that blend aesthetics with user experience, thereby enhancing online presence.
- Design graphics customized for impactful social media campaigns, actively contributing to the heightened online presence and increased brand visibility for clients across diverse platforms, fostering stronger audience engagement and brand recognition.
- Provide expert PowerPoint design services for corporate clients, meticulously crafting professional and impactful presentations that precisely align with their distinctive branding and communication goals.

#### Presentations Operator & Graphic Designer, Williams Lea / London, UK / May 2006 - Jun 2009

- Served as both a presentation operator and graphic designer. Demonstrated meticulous attention to detail in overseeing the complete printed collateral process, ensuring accuracy from order placement to delivery. This commitment resulted in the timely production of high-quality printed materials that consistently exceeded client expectations while maintaining brand standards and delivering impactful visual communication
- Facilitated seamless and impactful communication through dynamic visual presentations. Leveraging my expertise, ensuring that each presentation was polished, engaging, and aligned with the organization's objectives. With a keen eye for design and a commitment to delivering professional and effective materials, I contributed to enhancing the overall effectiveness of communication strategies, fostering clarity and engagement. My role extended to collaborating with various teams to create visually compelling presentations that left a lasting impression.
- Elevated to the role of Graphic Designer within a dynamic team, I showcased full accountability for crafting branded corporate marketing material to the highest standards of quality and creativity. My role consistently contributed to the success of corporate branding initiatives through the consistent delivery of brand-aligned marketing material.

# OTHER WORK EXPERIENCE

- Presentations Designer / Pulse Creative London, UK
- Freelance Graphic Design Specialist / Mayer Brown London, UK
- Freelance Graphic Designer / Weber Shandwick London, UK
- Freelance PowerPoint Designer / Brunswick Group London, UK
- Freelance Graphic Designer / PA Consulting Group London, UK
- Freelance PowerPoint Designer / Cell Marketing Limited Remote
- Freelance Presentation Designer / Gutenberg Networks London, UK
- Freelance Graphic Designer / Teads.tv London, UK
- Freelance Graphic Designer / Sodexo London, UK
- Freelance Graphic Designer / Maxwell Rogers London, UK
- Freelance Graphic Designer / Hay House UK London, UK
- Freelance PowerPoint Designer / Sense Worldwide London, UK
- Freelance PowerPoint Designer / Ogilvy Healthworld UK Limited London, UK
- Presentations Operator / Williams Lea at Close Brothers London, UK
- Database Administrator / London Borough of Southwark London, UK
- Researcher Officer / City of London Police London, UK
- Researcher / Financial Times Media & Telecoms London, UK

# **EDUCATION**



**UEA NORWICH BA Hons: 2nd Class** 

Film & American Studies



SOUTH THAMES COLLEGE

BTEC Certificate: Pass Graphic Design



**UAL CAMBERWELL** 

Foundation Diploma: Credit Graphic Design

# **INTERESTS & HOBBIES**



















PHOTOGRAPHY HEALTH & FITNESS METAPHYSICS